



If interested, please email your contact information and qualifications to: info@avcrace.com

Volunteer Coordinator (Volunteer)

The AirVenture Cup Cross-Country Air Race (AVC) is the world's premier amateur open-circuit air race open to all experimental and factory-built aircraft. The AVC seeks to recreate the spirit of the great air races of the Golden Age of Aviation, such as the famed Bendix Trophy. It is held annually on the opening weekend of the EAA AirVenture Oshkosh fly-in and convention in late July, and most participants fly into Oshkosh at the race's conclusion.

Tasks

This role involves:

- Maintaining description for each volunteer role
- Providing orientation and guidebook to new volunteers
- Recruiting volunteers
- Arranging for training when needed
- Managing schedules for activities
- Assigning responsibilities as appropriate
- Communicating frequently with volunteers
- Providing FAQs, etc. to assist volunteers in their roles
- Maintaining information on the volunteer section of the AVC website
- Greeting and managing volunteers during race weekend
- Greeting or arranging for greeting and managing volunteers at the tent at Oshkosh
- Working with volunteers at the starting city (on-site)
- Tracking volunteers work and hours

Desired Skills

- Comfortable speaking with people
- Organization
- Attention to detail
- Knowledge of Google docs

Setting/Time Commitment

This position will work remotely throughout the year (on-site needed during race weekend).
Time Commitment: Approximately 60 hours throughout the year.